Yearly Status Report - 2017-2018

Part A	
Data of the Institution	
1. Name of the Institution	**C.S.I., K.N.D., B.M.H.E.C'S KITTEL ARTS COLLEGE, DHARWAD.**
Name of the head of the Institution	**Dr.Rekha.M.Jogul**
Designation	**Principal(in-charge)**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**08362793076**
Mobile no.	**9448831604**
Registered Email	**kittelartsoffice@gmail.com**
Alternate Email	**jodrrekha@gmail.com**
Address	**Old P. B. Road, DHARWAD**
City/Town	**Dharwad**
State/UT	**Karnataka**
Pincode	**580001**

2. Institutional Status

Affiliated / Constituent	**Affiliated**
Type of Institution	**Co-education**
Location	**Urban**
Financial Status	**state**
Name of the IQAC co-ordinator/Director	**Dr. Raju G.**
Phone no/Alternate Phone no.	**07975944596**
Mobile no.	**9481459291**
Registered Email	**drrajugp@gmail.com**
Alternate Email	**kittelartsoffice@gmail.com**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	https://kittelartscollege.com/wp-content/uploads/2017/01/AQAR-2016-17-Approved.pdf

4. Whether Academic Calendar prepared during the year	**Yes**
if yes,whether it is uploaded in the institutional website: Weblink :	https://kittelartscollege.com/wp-content/uploads/2021/06/4.0-Academic-Calendar-2017-2018-1.pdf

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	**B+**	**77.00**	**2007**	**31-Mar-2007**	**30-Mar-2012**
2	**B**	**2.72**	**2016**	**11-Jul-2016**	**10-Jul-2021**

6. Date of Establishment of IQAC	**01-Jul-2009**

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture

Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
One-day workshop	01-Dec-2017 1	260
Towards Community	12-Sep-2017 1	70
Prajaroupanyasa	17-Jan-2018 1	215
Planting Programme	14-Oct-2017 1	224
Career opportunities	23-Jan-2018 1	180

L::asset('/'),'public/').'/public/index.php/admin/get_file?file_path='.encrypt('Postacc/Special_Status/'.$instdata->upload_special_status)}}

[View Uploaded File]

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
No Data Entered/Not Applicable!!!				
No Files Uploaded !!!				

9. Whether composition of IQAC as per latest NAAC guidelines:	**Yes**
Upload latest notification of formation of IQAC	[View Link]
10. Number of IQAC meetings held during the year :	**2**
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	**Yes**
Upload the minutes of meeting and action taken report	[View Uploaded File]
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	**No**

12. Significant contributions made by IQAC during the current year(maximum five bullets)

• IQAC initiative in collaboration with Government Arts School Dharwad and Department of Kannada creative oriented programme entitled "Art of Painting "conducted on 26th August 2017. Students and staff of our college were benefited

- A interactive visit to Old age home initiated by IQAC and Outreach Society in related inculcate the Moral,Spiritual,Emotional and cultural potentialities of the Students on 15th August 2017

.A field project entitled "Interaction with largest grower of Areca net in Karnataka by Department of Economics on 06th February 2018. on the topic Areca nut production and marketing in North Canara District. Students were taken to Totagara Sahakari Sangha (TSS) and they interacted with the officers to study marketing of Areca nut. Later on students were taken to meet and discuss with the largest grower of Areca nut in that region, Dr. Abdul Rauf Banavasi. The project report of the same is submitted to the department.

- IQAC and Photography society provided platform to the student's community to inculcating their creativity regarding Film shoot on "Social Issues" from 08.08.2017 to 23.03.2018.

- IQAC initiative Department of Physical Education organized Karnatak University Single Zone Taekwondo Tournament for men and women and Blue selection on 11th 12th September 2017 and First Zone Table Tennis Tournament for men and women on 18th 19th January 2018.

[View Uploaded File](#)

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
1. To promote research potentialities of the faculties and Students through Workshops/ Seminars / Conferences /Special Lectures	Successfully conducted One day workshop entitled "Legal Rights of Women's "Sponsored by National Commission for Women's Government of India. An Inviting special resourceful lecture programme entitled "Prajaroupanyasa" on 17th January 2018 jointly organized by Kanaka Adyanapeeta Karnatak University Dharwad and IQAC of our college .
2. To conduct inter-collegiate university level tournaments	Karnatak University First Zone Table Tennis Tournament for men and women on 18th 19th January 2018. Karnatak University Single Zone Taekwondo Tournament for men and women and Blue selection on 11th 12th September 2017.
3. To encourage the Students to conduct project oriented field work/Programme /Interaction.	Successfully conducted project oriented field work, Interaction and promoting Quality Culture and Literacy programmes
4. To organize Awareness exhibition/ Rallies/Special lectures series/Creative Drama programme for the students	Good number of activities been conducted with the support service unit and Department like; NCC, NSS, Outreach society and Eco-club effectively. Students and staff of our college were benefited

5. To promote various activities under/Cells/ Units/Departments	Various activities in related to curricular, co-curricular and extra co-curricular successfully conducted
View Uploaded File	

14. Whether AQAR was placed before statutory body ?	No
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2017
Date of Submission	10-Jul-2017
17. Does the Institution have Management Information System ?	Yes
If yes, give a brief descripiton and a list of modules currently operational (maximum 500 words)	College has implemented MIS. During the year, partial mode of MIS is functional. College has trained both teaching and Non teaching staff with regard to optimum utility of ICT. In view of this, faculty members keep the track record of internal examinations comprising of regular attendance to the classes, assignment, etc. This process has helped the faculty members to consolidate and upload internal marks on university portal. Similarly, permanent staff salary is generated through HRMS introduced by the Department of Collegiate Education, Correspondence and updating of students record is dealt by using office automation system. Track record of attendance of the staff is monitored through Biometrics. College has initiated technology based (paperless) administration through sending whatsapp messages to the staff during the conduct of meeting and also students are communicated through whatsapp and email with regard to conduct of special lectures, events, shortage of attendance, etc.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Board of Studies (BoS) constituted by the affiliating University viz: Karnatak University Dharwad for each subject frames the curriculum. We follow the same as per the directions of the university. The Curriculum is updated frequently by the affiliating university. The Syllabi are discussed by the heads of the respective department along with the members of teaching faculty in coherence with the principal Time table is framed as per the calendar of events published by the affiliating university and implementation of curriculum is at the departmental level. The Academic calendar is prepared and all the required steps are taken to ensure implementation of the academic programmes. College publishes the calendar of events for the academic year on college website, Students' handbook and notice board. To enrich the course curriculum, faculty members do conduct (a) co-curricular activities (b) study tours and provide both hard and soft copy of study material to students. In addition to this, students are also encouraged to refer various books from the main library as well as the respective departmental library in order to enable them to prepare for semester examination. E-learning facility (N-List) service is made available for the faculty and students to ensure effective delivery of curriculum. Each department organizes various activities like special lectures, seminars, class test, assignments and micro projects on the basis of curriculum. The calendar of events differs from department to department depending upon the uniqueness of the subject under study. The quality of the education imparted to students is monitored and ensured through Internal Quality Assurance Cell (IQAC). Regular feedback is obtained from the stakeholders, with respect to the quality of the enrichment programmes which is further monitored and evaluated by the IQAC and necessary remedial measures are incorporated for implementation. Implementation of curriculum is documented in proper way. Various academic activities organized by all the departments and associations are well documented. Student feedback on course curriculum is obtained to make teaching and learning more effective. For the effective delivery of course curriculum within the stipulated period of semester, every faculty member needs to submit conspectus at the beginning of the semester. Similarly, teachers dairy, student's attendance registers are to be submitted to Principal by every subject teacher at the end of the month.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
No Data Entered/Not Applicable !!!					

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
No Data Entered/Not Applicable !!!		
No file uploaded.		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System

No Data Entered/Not Applicable !!!

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
No Data Entered/Not Applicable !!!		

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
No Data Entered/Not Applicable !!!		
No file uploaded.		

1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BA	Economics	90
BA	Education	94
BA	Psychology	10
View Uploaded File		

1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
Performance of College is increasingly judged on the basis of effective learning outcomes. Feedback mechanism is essential to know whether the College is delivering good performance and imparting quality education. Hence, the College made a policy decision to make feedback forms available for different stakeholders to analyze the institutional performance on different fronts. The feedback forms are circulated to all stakeholders during the particular semester i.e., students, Teachers, Alumni and parents. Feedback forms duly filled are collected and analyzed statistically data is compiled either at department level or at institutional level by the IQAC. In every semester the feedback analysis is forwarded to the Principal for further process and action. The feedback regarding the curriculum is taken from final year students which are analyzed at the departmental level. On the basis of their suggestions, seminars, workshops, guest lecturers etc., are conducted to enrich their learning experience and perform to their maximum potential. Students are also taken for Field visits/Industrial visits/Krishi Mela to bridge the gap between academia and industry. This helps to make study more practical and reduces the gap between theoretical knowledge and practical application of the same. Teachers' feedback regarding the curriculum is taken and analyzed by syllabus revision committee members of the University. Oral Feedback from parents is collected every year in Parent's Teachers Meetings. The data that is collected

is analyzed and compiled at institute level and necessary suggestions are deliberated. The sampling copy of feedback on course curriculum is uploaded on college website. Feedback is also collected from employers in the form of work performance report of each employee. Alumni feedback is collected from alumni orally in Alumni meet.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	Arts	240	273	240

View Uploaded File

2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2017	547	0	11	0	11

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
11	9	7	4	3	6

View File of ICT Tools and resources
View File of E-resources and techniques used

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

In our institution, mentoring system has been introduced from 2009-10, for establishing a better and effective relationship between student and teacher and also continuously Keep track of, council and guide students in educational and personal matter. All teachers work as mentors for students allotted to them. The students must feel to Trust in their mentors. This is a continuous process till the end of academic career of student. The aim of student mentor-ship is committed to enabling students to access support mechanisms to meet their academic needs. This policy applies to all mentors and mentees who take part in the programme. It aims to ensure that students have the opportunity to work with a mentor who will offer support and guidance on academic issues. Thus, a personal relationship is created for better understanding of the student's aspiration, strengths and weaknesses. The College is committed to regularly reviewing the effectiveness of the student Mentoring Policy and procedures and making adjustments as and when necessary in response to the needs of those involved. This Policy is underpinned by the following key principles: 1. Our students must be supported to achieve their potential while at College, in an environment where their wellbeing is fulfilled 2. Students who are at-risk of drop-out will have the opportunity to work with a mentor whose role will be to provide them with additional support in academic issues. 3. There is an evaluation process for assessing the effectiveness of mentors and mentoring program and also for identifying the possible challenges. 4. Sharing of mentee Information- In case the mentor leaves, the information about the mentee needs to be shared with the new mentor. There is a handing over form which needs to be signed by both the new and the old mentor. Responsibilities of a Mentor 1. Each student is to be allocated a faculty mentor at the time of admission. 2. The mentors should try to understand their mentees

and help their mentees settle well in the new environment. 3. The mentor will act as a guide, coach and role model for the mentees. 4. All mentors should keep a confidential data sheet about their students which records a report of mentoring done by the teachers. 5. These reports should be periodically evaluated by a team of senior teachers and its effectiveness should be monitored by a committee consisting of the Principal, Staff and the IQAC. Responsibilities of a Mentee 1. Mentees should be regular and punctual for meetings with the mentor. 2. They must adhere to the Mentoring Programme procedures. Type of mentoring done in our institution are 1. Professional Guidance – Regarding professional goals, selection of career and higher education. 2. Career Advancements – Regarding self-employment, entrepreneurship development, opportunities, morale, honesty, integrity required for career growth. 3. Coursework Specific – Regarding attendance and performance in present semester and overall performance in the previous semester. Outcomes of the system a) The attendance percentage of the students has increase to greater extend. b) Students has decrease consistently

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
547	13	1:42

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
27	13	14	0	10

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
No Data Entered/Not Applicable !!!			
No file uploaded.			

2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year- end examination	Date of declaration of results of semester- end/ year- end examination
BA	1	Semester	31/05/2018	10/07/2018
View Uploaded File				

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

As per the guidelines given by Karnatak University, Dharwad, State Karnataka the institution appointed college internal exam Superintendent for smooth conducting the Examinations and making policy decisions in regard to organizing examinations, improving the systems of examinations. Institute Adopted Centralized Continuous Internal Evaluation (CIE) System to assess student's development in each semester. The institute has internal exam committees who made aware of the CIE and evaluation process. The orientation programmes are conducted at the beginning of the semester and also conducts induction Programme. Convener of Internal Exam Committee inform students about 'examination pattern, exam schedule and exam rules and regulations .Academic Calendar is published with Exam dates. Exam schedule is displayed on the College Notice Board, and website. Result Analysis is done by the Convener of Internal Exam Committee and class teacher after the Test. The Principal

conducts Review Meetings department wise to give necessary feedback for the improvement of students' performance. Whenever necessary, the teacher shall recommend the visit of the parent to the college for a discussion about the students performance. Remedial Classes are conducted for the slow learners, absentees. Assessments of group discussions, seminars, assignments and periodically held written tests help to know the performance of the students and to take remedial measure if needed. Supplementary or RE- Examinations are conducted for the absent students. Hierarchy of the officer for Continuous Internal Evaluation system furnished below. 1. Principal 2. Chief Superintendent of Internal Examination 3. Convener and members of Internal Exam Committee 4. Class Convener (Assistant /associate Professor)

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The academic calendar is a very useful document, which contains the most important dates to guide the teachers and students. Our academic calender provides important information about teaching dates, examination dates, extra co-curricular activities under different societies, semester-based and annual based examinations. Before the commencement of every semester respective departments prepare a detailed study plan/Conspectus, assignments/Projects to be assigned for the Students. On the basis of this the Teachers prepare a detailed timetable and academic calendar for the entire semester. Finally this is distributed to the department teachers and the students and also made available on college Website. The effectiveness of the process is monitored by the Principal. The college has a vibrant culture of instilling inquisitiveness, scientific temper and Research Culture among the students through a number of activities.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

https://kittelartscollege.com/wp-content/uploads/2021/06/2.6.1-Program-outcomes-program-specific-outcomes-and-course-outcomes.pdf

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
1	BA	Arts	134	114	85.07
View Uploaded File					

2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

https://kittelartscollege.com/wp-content/uploads/2021/06/2.7.-Students-Satisfaction-Survey-Students-Feedback-on-Institution.pdf

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
No Data Entered/Not Applicable !!!		

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
No Data Entered/Not Applicable !!!				
No file uploaded.				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
No Data Entered/Not Applicable !!!					
No file uploaded.					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
No Data Entered/Not Applicable !!!		

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
No Data Entered/Not Applicable !!!	

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	Education	2	Nill
View Uploaded File			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Education	2
Hindi	1
View Uploaded File	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
No Data Entered/Not Applicable !!!						

No file uploaded.						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
No Data Entered/Not Applicable !!!						
No file uploaded.						

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	Nill	Nill	1	Nill
Presented papers	6	5	1	Nill
Attended/Seminars/Workshops	Nill	4	2	Nill
Resource persons	Nill	Nill	3	Nill
View Uploaded File				

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Towards community Outreach programme	Dept. of Economics Gram PanchayatTegur	2	70
Visit to Krishimela	Dept of Economics. University of Agriculture of Science, Dharwad	2	60
Project Work – "Marketing of Areca Nut "	Dept. Economics TSS, Sirsi (co-operative society)	2	48
Visit to Old age Home	Youth Red Cross	2	35
SwachhtaAwareness Rally	Youth Red Cross NSS NCC	2	50
Celebration of International Yoga Day	NSS unit and NSS cell, Karnataka University, Dharwad	1	25
Protest against murder of GouriLankesh	NSS unit NCC	5	150
Participation in	NSS Unit	2	80

SadhanaSamavesha Gov. of Karnataka				
Participation in National Youth Festival	NSS Unit	1		5

View File

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
No Data Entered/Not Applicable !!!			
No file uploaded.			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
Health Awareness Rally	Youth Red Cross Gram Panchayat	Rally	2	60
SwachhataPakwara	NSS unit and youth Red cross, NCC cell	Pakwada	1	75
Swachha Bharat Abiyana	NCC	Abhiyana	1	125
Construction of toilets and heath awareness rally	NSS	Health Awareness Rally	Nill	Nill

View File

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
No Data Entered/Not Applicable !!!			
No file uploaded.			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Sharing of Research Facilities	Dept. of Economics	CMDR, Dharwad	01/08/2016	29/11/2019	Students and Staff

| Sharing of Research Facilities | Dept of Hindi | Dakshin Bharat Hindi PracharSabha , Dharwad | 18/08/2016 | 20/11/2019 | Staff and Students |
| Sharing of Research Facilities | All the Department | Karnataka Univeristy, Dharwad | 11/08/2016 | 31/12/2019 | Staff and Students |

<div align="center">

[View File](#)

</div>

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Out Reach Society and Sadhana, Women Children Welfare Society ®, Dharwad	01/08/2017	Conduct of Extension activities and Out reach Programmes	62
. Dept of Hindi and Dakshin Bharat Hindi PracharSabha, Dharwad	17/08/2017	• Deputation of students and faculty members for the purpose of interactions with eminent scholars. • Deputation of students and faculty members to participate in seminars, conferences, workshops or any other literary event conducted. • To arrange	12
Dept of Kannada and Zilla Kannada Sahitya Parishattu, Dharwad	25/08/2017	students and faculty members for the purpose of interactions with eminent scholars. • Deputation of students and faculty members to participate in seminars, conferences, workshops or any other literary event conducted. • To arrange visits of eminent	62
Employment Cell and Gurudev Academy for Competitive Examinations, Dharwad.	16/08/2017	• Conduct of Training for Competitive Exams. • Deputation of students for In-	86

	depth Training.	

<div align="center">

[View File](#)

</div>

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
1	0.5

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Seminar Halls	Existing
Classrooms with LCD facilities	Existing
Seminar halls with ICT facilities	Existing
Video Centre	Existing
Value of the equipment purchased during the year (rs. in lakhs)	Newly Added
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Existing
Classrooms with Wi-Fi OR LAN	Existing

<div align="center">

[View File](#)

</div>

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
E-Lib (Library Software)	Partially	16.2 Multi Lingual with Barcode Technology	2017

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	17184	1152793	173	18052	17357	1170845
Reference Books	11032	765920	54	15505	11086	781425
e-Books	140000	6500	Nill	Nill	140000	6500
Journals	15	11300	2	2100	17	13400
e-Journals	5000	6500	Nill	Nill	5000	6500

CD & Video	76	14016	Nill	0	76	14016
Library Automation	Nill	Nill	Nill	Nill	Nill	Nill
Weeding (hard & soft)	Nill	Nill	Nill	Nill	Nill	Nill
Others(s pecify)	Nill	Nill	Nill	Nill	Nill	Nill

[View File](#)

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
No Data Entered/Not Applicable !!!			
No file uploaded.			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	38	8	6	7	0	6	11	8	0
Added	0	0	0	0	0	0	0	0	0
Total	38	8	6	7	0	6	11	8	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

100 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
Computer Lab, and Related Software	https://kittelartscollege.com/2021/06/07/aqar-2017-18/
College Library	www.kittelartslibinfo.in

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
5	3.4	5	4.13

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in

There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. The College has a well organized and decentralized mechanism to maintain the physical, academic and support facilities. Different committees keeping sync with IQAC ensures the proper maintenance and utilization of the facilities as per the allocation of the budget. 1. Maintenance of Academic Facilities • The academic requirements regarding books, journals, developing study materials, IT facilities along with the budget are placed by the Head of the Department (HoD) to the IQAC . • IQAC places the requisition to the Principal and then the Principal and Bursar forwards the issues to Governing Body, Finance Committee, or any other relevant committee based on the requirements as per relevance. • On production of proposal and budget for organizing seminars and workshops, the college allots fund and for National/ International Level, these are forwarded to relevant agencies for necessary actions. • For all the non lab based departments, annually amount is allocated and purchase committee makes relevant purchases and also takes care of maintenance of teaching aids while for lab based departments, the amount varies annually based on their requirement. • College has purchase policy and tender notifications are done for the bulk purchase. Sometimes required goods are also purchased from local vendors according to requirement. • Proper stock register is maintained after the purchase. 2. Maintenance of Physical Facilities The maintenance of the physical facilities is looked after by the subcommittees. The regular cleaning of the classrooms and laboratory, for any other maintenance related to electricity, plumbing, lab machineries, auditorium, playground, building, hostel, and canteen. The Sub committees in coordination with the office arranges everything according to the demands raised by the departments and other units. ? Campus Cleaning • The cleaning and gardening staff is in charge of keeping the campus (including classrooms, laboratories and playground clean) clean and green. • NSS also takes an active part in keeping the campus clean and green. • Eco club looks over the overall beautification of the college. ? IT infrastructure / Computer Facilities • Maintenance and up gradation of the IT infrastructure are done by the Computer Repairing and Maintenance Committee. • College has high performance server for numerical simulation / digital computation. • Teachers are given training to ensure optimal utilization of ICT facilities. ? Sports Facilities • The Sports Committee monitors the ground and equipment of sports and games are regularly maintained. ? Laboratory Facilities • The laboratory equipment is maintained by the concern department staff or through hired technician. • All instruments are maintained in the stock register for concern department. ? Library Facilities • The library advisory committee maintain the existing books and take decision about buying new books as per allocation of funds and demand of the books provided by the departments through HoDs. Major decisions regarding the purchase of books, service ours are taken in the library advisory committee meeting.

https://kittelartscollege.com/wp-content/uploads/2022/10/4.4.2.pdf

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Poor Students Aid Fund	12	16404
Financial Support from Other Sources			

a) National	SC/ST and Vidyashri Scholarship	444	1057986
b)International	NIL	0	0
[View File]()			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Bridge course	06/07/2017	200	Faculty members
English Communication	09/08/2017	80	Department of English
Mentoring	07/08/2017	450	Faculty members
Meditation and Yoga	21/06/2017	100	NSS , NCC, Physical Education
Remedial course	22/12/2017	60	Faculty members
[View File]()			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
2017	One day workshop on career opportunity soft skill	180	180	3	2
2017	Kannada language coaching class for competitive exams	100	100	4	2
[View File]()					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
2	2	5

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations	Number of students	Number of stduents placed	Nameof organizations	Number of students	Number of stduents placed

visited	participated		visited	participated	
NIL	0	0	Outside the campus for campus interview	24	4
			View File		

5.2.2 – Student progression to higher education in percentage during the year					
Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2017	79	B.A	Kannada,History, Englisg, Political Science, Psychology,EconomicsP.G Department ,	Karnatak University,Dharwad	MA,MSW,LL.B,B.Ed
			View File		

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	1
SLET	1
Any Other	2
View File	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
International Yoga Day	Institution	100
Health awareness health check up	Institution	300
Volley ball Cricket matches (inter-class)	Institution	100
Walk for Good Health	Institution	100
Karnataka University, Dharwad single zone taekwondo organised by our institution for men and women on 11 12th Sep,2017	University Level / Inter collegiate	50
Karnataka University, Dharwad I zone T.T. tournament organised by our institution for men and women on 18 19h Jan.2018	University Level	30
Institution organised	Institution	200

National sports day on 29th Sep 2017		
Annual Sports meet 20th Jan-2018	Institution	200
Cricket	Institution	90
Volley ball	Institution	40
View File		

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2017	Gold Medal	International	1	Nill	Nill	Mr. Ganesh Rathod
2017	Prize won	Nill	Nill	2	Nill	Miss. PragatiSuryavanshi,Miss. Sarojachavan,Mr.Arun Lobo
View File						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The student council plays an important role in the activities of the students. It has six disciplines namely, 1) Outreach society 2) Literature Society 3)Sports Society 4) Fine Arts Society 5) Debate Society 6) Photography Society. There are 16 Associations are functioning in the college. Each association is headed by a convener, who will be a faculty member. The Secretary and Joint Secretary are selected on the basis of merit. The council gives enough opportunity to the students to inculcate research potentials and leadership qualities. The General Secretary and the Special Secretary are selected on the basis of their highest marks on the basis of their previous examination. The Students are visiting Old aged Home through the outreach society. Various literary programmes and competitions are conducted to develop literacy skill. The sport society focuses on the various activities relating sports and cultural activities. Department of Physical Education organized "International Yoga Day" in association with NSS and NCC Units of the college. Fine Arts Society gives sufficient scope for the students to expose their talent in cultural activities like collage, Rangoli, Music, Group Song, Western Solo, Quiz etc. Talent hunt is organized to recognize the skill and talent on the above mentioned activities. The recognized students are deputed to Youth Festival of Karnataka University, Dharwad and other cultural competition outside the college. For week and traditional Day are celebrated every year through Photography Society. The Debate Society every year organizes Kittel Memorial Day. Inter collegiate Debate and Bhavageeta Competitions is organized under same banner. The Women Empowerment Cell and Gender Sensitivity Cell of the college organize programmes to create awareness among the students on atrocities against women. The college published college magazine every year where the students can give articles on different topics under the guidance of the teachers. Through the Youth Red Cross Society our students actively

participate in blood donation every year. In addition to this, student representative who is General Secretary for the current year is also taken into consideration inIQAC. Similarly students representation involved in Library Committee, Sports, Discipline, etc.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

150

5.4.3 – Alumni contribution during the year (in Rupees) :

13500

5.4.4 – Meetings/activities organized by Alumni Association :

Yearly two meetings are conducted where the Alumni members meet and give timely suggestions. Some Alumni members who are in key post are invited to the college to deliver lecture on career portal wing. During special occasion some eminent Alumni members are invited to the college to address and motivate students and faculty. Some alumni also provide technical guidance and help the institution.

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Transference, Involvement, Participation and Responsibility are the nucleus aspects at the institution level in imparting sound education and making strategies and policies. The management of our institution Basel Mission Higher Education Centre which is a governed body governs by the Church of South India Karnataka northern Diocese. The management is supreme authority at the college level which deals principal and the other government authorities, the management entrust all the academic and operational decisions in their policy. At the college level the Principal is the sole authority with the assistance of teaching and non teaching members the development and progressive activities were carried out. At ground level right from the beginning of the academic year the members of the staff and student Council (SRC) participate in the proceedings and imperative resolutions in the view of the development of the College, the principal and staff members were involve in framing vicarious committees for the smooth conduct of curriculum, co-curriculum and extra-curricular progressive activities of the institution. The supportive wings the institution like Library, Sports, NSS and NCC of the college playing a major role in raising the academic standards. Thus the institution adopts the decentralization and participative management policy in enhancing the academic and administrative standards of the institution.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details

Curriculum Development	Curriculum plays a significant role in the system education, since our institution is affiliated to Karnatak University the College introduce the syllabus designed by the university and implement it at academic level for all semester students. At institution level we organize several career building programmes which really enhance the skills and standards of the student community, such as induction programme, remedial classes, counseling and Bridge course etc., which involve students in group discussion, goal setting, and confident development, this also introduce the student community the rules and the reregulation of the Government, University and College. The sum the practices carried out at the institute level were highly significant in building their character and would gives a theoretical as well as a practical knowledge of subjects prescribed.
Teaching and Learning	As we said in the previous year the teaching and learning summed with the following activities like Parents teachers association, alumni, and teacher part in university in framing the syllabus and question papers as members of BOS and examinations committee, it is also a part of our academic excellence to depute teaching members to various academic programmes to other universities and colleges. The faculty members of our institution also take part in activities like evaluators to Karnataka Public Service Commission, delegates to Seminars as a Key note speaker and resource parson. The institution adopts several methods in providing high standards of knowledge to student community such as The method of teaching, Seminars and workshops, smart board, e-resources, ICT teaching via LCD, Audio visual aids, Creative writing, Spoken English communicative skill, Interactive sessions, Projects and Assignments, Movies and Documentary films, Industrial visits Etc.
Examination and Evaluation	The College follows the blueprint of university examinations at the college level evaluation committee is formed, which conduct internal exams twice in a semester and carry out Assessments work continuously. Regarding the examination the committee plan and intimate the

	students well in advance. And the staff member's respective subjects guide students about the question paper pattern module of examination and allotment of marks etc., further communicated was made to students through the circular of class notice and affixing the copy to the main notice board of the college.
Research and Development	New UGC norms and policies are constructive for faculty to indulge in Active research. The institution makes constant efforts to enlarge and enhance research culture and research aptitude among faculty members and students and to bring research to bear upon both teaching and learning. Regularly the faculty development Programmes were conducted to enhance the writing skills for research, both faculty and the students are encouraged to take up research work, teachers were encouraged to take in paper presentation at various Conferences and supporting them to publish their articles and findings in books and journals. Students are also facilitated to visit industries and prepare assignments and writing works on their interested areas. The faculty members are regularly in touch with students to conduct regular meetings and guide them to involve themselves in various academic activities to broaden their academic perspectives and research interest. IQAC is driving force at college in the improving research aptitude among the faculty and the student community. During this year a one day workshop conducted on life skill on 11th march 2018.
Library, ICT and Physical Infrastructure / Instrumentation	Kittel Arts College library plays a vital role in the life of students by being a centre of learning and transferring information among the students and faculty members in the campus. To improve the standards library takes feedback from the students and teachers and suggestions were implemented in systematic manner to improve the overall functioning of the library. The college has a facility of e-resources with upgrade versions of Smart board, LCD's, OHP's, CCTV's, and wifi connection etc. These amenities are maintained in good working condition. Library is fully automated

	equipped with library software E-lib version 16.2 multilingual with barcode technology, the latest audio and video technology along with the facilities of INFLIBNET, OPAC, reprography, journal sections and digital sections are available. Smart class rooms are maintained in good condition and the auditorium/Worship hall can seat 300 individuals. The library remains open during examination time and available all day 8.00 am to 3.00 pm and become the inherent part of research. The librarian of the college meets at the beginning of the academic year in order to plan the various duties and functions to be carried out. The library advisory committee was formed and the deliberations are recorded in the minute's notebook for improvement and future references.
Human Resource Management	Human Resource Management functions at different levels. This institution has the benefit of this experience. The Management of the college constantly monitors its progress. At the end of every academic year feedback is taken from the principal regarding the status of teaching and non teaching faculty, and directs the principal to appoint guest faculties and non teaching staff wherever required for the smooth conduct of the college activities both in teaching and administration. And following staff members were deputed to various programmes like seminars, refresher course, and orientation course and faculty development programmes. Annual self appraisal report of the staff members is sent to the management for approval which will further be used by the institution for the promotion of staff members. The following administrative staff members are also motivated to undergo certain contractive programmes. Yearly Recreation programmes were also organized for teaching, Non-teaching and supportive staff.
Industry Interaction / Collaboration	Organizing industrial visits and inviting resource persons from industries is a regular practice maintained in the college. Study tour field work is regular academic activities of the several departments. The students of History department went to Hydrabad, Golkonda and Bijapur. The

	department of Economics has taken their students to Belur Industrial area and Agricultural University to learn about industrial management and agricultural marketing.
Admission of Students	Since our institution is a minority institution, governed by BMHEC, CSI, KND, has a transparent and well co-ordinated admission system. We offer seats to other communities also because we believe in not to be served but to serve. The other hand students were admitted based on government norms. The admission committee is formed by the principal at the college level with the consent of management. The staff of the collge reviews the admission process every year. The staff and students set a great example guiding the students and parents during the time admission. The college website and prospectus provides details of eligibility norms of admission. Prospectus given to the applicant along with the admission form the prospectus is highly informative. The fee structure is determined by the University which is display in the prospectus. All the major activates conducted in the college during previous academic year are presented pictorially in the prospectus.

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Planning and Development	Annual calendar of events of the college is prepared and displayed in the college website. Plan of action for the overall development of the institution is also prepared by the IQAC and uploaded to the college website. The college uses ICT in the process of planning and development of the college events. Monitoring notices and reports of the college circulates to the staff members with the medium of emails of their personal To minimize the work of the institution the college takes the best use of ICT method. It keeps transparent in administration with consuming less time and coast with effective factor. The college maintains its entire data base in the software called e-Admin version 14 .0 software.
Administration	To fulfil the needs of IQAC the college and various committees adopted the method of e-governance in the process of administration. ICT is used

	to maintain the student online student admission software is being used for recording and maintains student data. Institute uses personal e-mails important notices and reports are also circulated via e-mails. E-governance is the integration of Information and Communication Technology in all the working processes of the system. It aims to minimize the manual efforts and improve the communication, create transparent system, and to be cost and time effective. The college committee members take the best uses of online and offline ICT tools such as the college has Biometric attendance for teaching and non-teaching staff, the college campus is equipped with CCTV Cameras which are installed at various places, To surveillance on mobile by Principal, ICT has been introduced in the Administrative work College, staff uses Smartphone with inbuilt social app like Gmail to communicate WhatsApp Group helps to provide the brief notices of any event to be happened on college, WhatsApp Groups are also used for awareness and of smooth functioning of the same.
Finance and Accounts	The office of the college is a moderately e-governed. The accounting software tally is used for managing its data and financial activities. The software is very much helpful in producing the financial information immediately to meet out the need of the time. The software is also helpful to get various reports related to financial matters, and transparent in the functioning of accounts department.
Student Admission and Support	Student admission forms are used by the college to create a student data base. Student admission for the year 2017-2018 is partially implemented online. The website provides useful information about the college and the process of admission. Web link is used in the admission form so that student can get much information about the procedure of admission the web site address is http://www.kittelarts.com.in. As the admission process is semi-online, admission forms are also provided. Students submit printouts and required documents at respected counters. The software is used for student support

	documents like admission forms, Transfer certificate, Bonafide Certificates', Identity Cards, Library Cards and admission receipts as well as challans.
Examination	To create link between degree evaluation committee and other departments of the institution e communication is used. E-Governance marks every aspect of evaluation and examination. To generate seat numbers, hall tickets, semester marks cards, class wise roll numbers, fees receipts, and students related information etc

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
No Data Entered/Not Applicable !!!				
No file uploaded.				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2018	Information and Communication Technology	Information and Communication Technology	09/03/2018	10/03/2018	11	6
View File						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Refresher Course in Education	2	27/02/2018	19/03/2018	21
Refresher Course in Social science	1	20/02/2018	12/03/2018	21
Annual	1	28/09/2018	07/10/2018	10

Training Camp-II				
Life skill Training Programme For NSS Officers	1	12/11/2017	18/11/2017	07

View File

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
11	0	5	5

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
1.Promotional benefit as and when due to ant staff 2. Scope for pursuing higher education i.e. M.Phil., Ph.D, etc. 3. Loan facility from Co-operative Credit Society, 4. Professional training programme from time to time 5. OOD Facility for Professional training, participation in Seminars, workshops etc. 6. Retention of temporary teaching staff	1.Promotional benefit as and when due to ant staff 2. Loan facility from Co-operative Credit Society 3. OOD Facility for Professional training	Scholarships, Free Health Checkup, UGC Book Bank Facility, Poor Students' Aid Fund, remedial class, mentorship counseling, scope for co-curricular and extracurricular activities etc.

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The College conducts both internal and external financial audits on regular basis. The Management believes in continuous monitoring of financial aspects of the college. External audit was conducted by the Charted Accountant Shree Udupa, ? further the Regional Joint Director, higher education, Government of Karnataka conducts audit.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Nil	0	00

No file uploaded.

6.4.3 – Total corpus fund generated

00

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External	Internal

	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Joint Director Collegiate Education, Government of Karnataka	Yes	Management
Administrative	Yes	Joint Director Collegiate Education, Government of Karnataka	Yes	Management

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

Annual Parent teachers Association meetings are conducted. Further the parents are telephonically apprised of their wards' academic performance soon after the first and second test respectively. Not only this they are also informed about their attendance shortage if need be. This helps in creating awareness among the parents as well as students and helps in effective monitoring any indiscipline. As a result of parent teacher bonding, most parents attend the annual social gathering and NSS camps conducted by the college. The following activities were suggested by the parent teachers association. 1. Students should be acquainted with practical problems of life 2. Workshop for Women Empowerment 3. Literary competitions for students 4. Physical fitness training

6.5.3 – Development programmes for support staff (at least three)

1. Monitory Awareness Programme 2. Fee Concession for their Students 3. Additional salary at Christmas

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. New library building under construction 2. Staff is being trained to make better use of ICT tools 3. As a part of beatification of the campus new lawn is laid

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	Yes

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2017	Video shoot of the staff members singing National Antheem	15/08/2017	15/08/2017	15/08/2017	20
2017	"Towards Community"	12/09/2017	12/09/2017	12/09/2017	70

	programme at Tegur village				
2017	"Towards Social Respo nsibility programme at Vruddashrama , Salakinkoppa	15/08/2017	15/08/2017	15/08/2017	35
2017	One day workshop on "Legal rights of Women"	13/10/2017	13/10/2017	13/10/2017	260

View File

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Workshop on Legal Rights of Women	13/10/2017	13/10/2017	96	167
International Women's Day celebration	08/03/2018	08/03/2018	120	70

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
0.11

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	Nill
Scribes for examination	Yes	Nill

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadva ntages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2017	1	1	15/08/2 017	01	Visit to Old Age Home	Problems of Old	54

2017	1	1	03/09/2017	01	Hosayellapur cemetery cleaning	To maintain cleanliness	50
					(Salakinakoppa)	Age and responsibilities towards elderly generation	
2017	1	7	13/09/2017	07	Swach Bharat and ShouchhalayaNirmana at Garag	the use of Toilets, initiative to construct Toilets	52
2017	1	1	18/09/2017	01	Women empowerment and Role of self help group in rural development	Regarding self employment	55
2017	1	1	23/10/2017	01	Sadhana samavesha, a govt of Karnatak activity, Agri university	Maintenance of discipline among the audience gathered	60
2018	1	1	18/01/2018	01	Rally at Dharwad	About youths and their role in Nation building	120

View File

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Handbooks – Conduct for students and teachers	10/08/2017	Soon after the commencement of the new semester, Handbooks are issued to the students and teachers. The Handbook is an invaluable guide that provides significant information such as rules and regulations, Calendar of Events , internal tests, code of conduct,

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Yoga Day	21/06/2017	21/06/2017	25
SadbhavanaDiwas	01/09/2017	01/09/2017	150
RashtriyaEktaDiwas	31/10/2017	31/10/2017	200
National Voters Day	01/11/2017	01/11/2017	160
National Youth Week	12/01/2018	17/01/2018	200

View File

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

- E learning is promoted by the library
- Less use of paper and plastic is promoted
- Plantation
- From the place of drinking water an outlet is provided directly to college lawn to avoide wasteage and optimum usage of water
- Recycling of the college office dry wastage

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Title of the practice: Life Skills • The context that required the initation of the practice(100 - 120 words): The development of life skills is a crucial necessity in modern days. As there is a booming social media, internet along with the pros and cons the student community tends to be restless without the knowledge of the positive use and benefits of these resources. Therefore the need for imparting some awareness regarding the use/misuse of these resources. These have to be used in ways that build the student community. Thus the need to sensitize them about the various life skills that will empower them towards a healthy personlity and decision making. Moreover the students are in the age groups of 18-21, which is very volatile and may have adverse psychological/emotional effects on them. Thus the effort is to address these nuances, which are not addressed any where else other than the intution. Further most of the students who are first generation of educated members of their families, the guidance that is lacking is reinstated here.Thus the concept of life skills and training. To facilitate the above said points, Dr. S.B.Nyamati, Assistant Professor of Economics underwent a three- week course on Life Skills' training, which was directly beneficial to the students as it was immediately put into practice by engaging regular weekly classes and imparting the expertise. • Objectives of the practice (50 - 60 words) : The main idea behind teaching life skills to the millenials is to equip them with social and interpersonal skills, to build self confidence and courage critical thinking and so on. To elaborate some of the objectives, we may repeat the before said point of social media. With the advent of social media and the like, the students are hedged in and have never focused on interpersonal communication skills and emotional quotient required for common interaction, whereas they are pre-ocupied with social media. As they are trying to cope with new adulthood and the responsibilities of adjusting to new college/city environment along

with the burden of preparing for a bright future, they usually need an amount of life skill training in time management, developing self confidence and self esteem and to apply realistic goals by estimating their calibre.This definitely requires life skill training approach. • The Practice(250 – 300 words): As pointed out above one of the faculty who is trained in life skills engages weekly classes for the B.A.I Semester students. Seminars and group discussion are engaged sometimes a resource person is invited and the students hold discussions. Not only this there is a regular counselling cell in the Dept of Psychology. The seminar/group discussions are effective methods to facilitate the students to understand their inner potential and thereby develop self-confidence.The topics of self awareness, stress management, emotional quotient, creativity, communication skills, interpersonal skills, problem solving skills, time management, etc. are dealt with. These life skills are further given practical application during the regular NSS activities, annual NSS Camp, Outreach activities and even in the college, especially during the conduct of certain programs. The students are exposed to rural life and the problems, life style of rural people during camps. However most students come from villages. Here they use all the teaching into practice by ways of adjusting to the minimum available resources, different people, food and other things. They are also given enough opportunity to cook/assist and shop for daily provisions thereby they learn the precious skill of money management. The Dept. of Psychology and the Counselling Cell counsel students. It is need based and they address several psychological / emotional/ academic problems too. The members of faculty also counsel students wherever possible the Grievance Redressal Cell and Women Empowerment Cell also address several problems of students by counselling on one-to-one basis. • Obstacles faced if any and startegies adopted to overcome them(100-150 words): The main obstacle faced in this area is the fact that students are not motivated enough to take the learning of life skills seriously. This happens due to variety of causes which may be, their upbringing, lack of exposure, lack of proper schooling, pre-occupation with internet and social media. The members of faculty are concerned about the completion of the University designated syllabi. The syllabi and the related semester activities take prime priority. However these obstacles are cleared by able time management and an enthusiastic approach. The mentorship program is a significant strategy that is used here, as such, members of the faculty know his/her mentee personally. So apt guidance, motivation, emotional support is provided as and when the occasion arises. • Impact of the practices (100-150 words): There is a noticeable transformation seen in the behaviour and performance of the students. As they move on to the final semester they exhibit more sense of responsibility, focus, academic excellence and heightened self confidence. Moreover, student feedback provides us with enthusiasm and a good rapport develops. • Resources required: Training handbook available with the traineer Title of the practice: Sports Society:"Strong body/strong mind" • The context that required the initation of the practice(100 - 120 words): The Department of Physical Education works in a unique way in that, it is not limited to the activities/ sports of a special group of students only. It focusses on the entire student community. The modern day students face unique health problems too. This is the consequence of wrong eating habits, lack of physical exercise, the demerits of social media/ and the negative influence on them. Therefore the need for various programs and activities under the auspices of the Physical Education Department. These include the observation of Yoga day and yoga training, National sports Day, Annual sports meet, health check up, walk for health / Cycling program, inter-collegiate, inter-university, inter-state level sports competitions. The relevant coaching is imparted. • Objectives of the practice (50 - 60 words) : The objectives of this practice is to improve their physical skills , fitness, health awareness and increase physical competency, discipline and team spirit. Self discipline and self respect is developed. An awareness of even career opportunities in sports

faculty is developed. An increased level of empowerment and growth of stamina that further helps them towards academic excellence. • The Practice(250 – 300 words): The Dept. Of Physical Education supports and conducts various activities throughout the year. Initially, it begins its activities with the "Freshers' Induction Program" wherein the respective faculty provide information and awareness of the Department. The Karnatak University also allots some of the sports / games to be conducted on the campus and the students participate. The students are regularly deputed to participate in the Inter-Collegiate and Inter- Zonal sports activities. The "World Yoga Day" is observed on 21st June. The students are given awareness of Yoga and the health benefits thereof. On 29th August "The National Sports Day" is observed. Resources persons are invited to address the students and teach Yoga asanas to the students. Hence, the practical sessions are conducted and the students are motivated to participate in out-door games and the like. Every year some unique activities such as Walk for Good Health and Cycling tours are undertaken. These activities have proved to be extremely beneficial as it serves not only as an educative session, but also as a rapport-building activity. The students are taken to some open spaces in the country side, farther away from the city limits and the Walk Marathon commences and for almost half a day the students and the respective faculty participate. The marathon concludes with lunch/ brunch and other recreational activities. Cycling tour is similarly undertaken. The annual sports meet and health check up is also undertaken. • Obstacles faced if any and startegies adopted to overcome them(100-150 words): The only obstacle faced here is the lack of motivation and an under estimation of sports and out-door activities. As the degree students are more pre-occupied with academics and are negligent of sports and fitness activities, they do not voluntarily participate. However students who are more inclined towards sports, readily participate. This obstacle is faced by continually counselling the students regarding the significance of sports and out-door activities. As mentioned above, these counselling/ awareness sessions commence after the Induction Program. • Impact of the practices (100-150 words): It has helped in imparting an alround healthy personality among the students. Most of them have gained awareness and are regularly involved in sports and fitness activities. The Yoga day helps in driving home the benefits of yoga and the students have reported many health benefits as they regularly practise yoga. Some of them are so motivated that they have adopted sports as a profession, by undertaking Physical education courses after their graduation. Moreover, they are also aware of the job openings that sports / athletics have and many are appointed as Coaches/ Police department personnel / Army personnel. • Resources required: • The College has expertise in the form of faculty and a well equipped Department. The sports diet is also provided to athletes. Sports materials and dress.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link
https://kittelartscollege.com/wp-content/uploads/2021/06/7.2.-Best-Practices.pdf

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

To be an outstanding institution providing the youth sound education in Arts faculty aiming at an all round development of personality with a spirit of dedication for service. Throughout the year, various activities are conducted in the College that focus on the vision of the college. A very distinctive vision of the College is to put the students at the heart of all our venture and to prepare them to use and achieve their highest potential. The students

are trained to discover their skills and to aim high. Regular coaching is imparted for competitive exams it also comes along with assistance from the Library which helps them with study material, e-book bank and the like. The students are also assisted with scholarly journals and magazines from the Library. From time to time there are also special lectures from successful alumni and scholarly aspirants. Moreover the students are trained to face the entrance tests for higher education. This comes in the form of 'Study circles' in the relevant subjects.

Provide the weblink of the institution
https://kittelartscollege.com/wp-content/uploads/2021/06/7.3.-Institutional-Distinctiveness-1.pdf

8.Future Plans of Actions for Next Academic Year

• To conduct Seminar/Workshop/ inter collegiate university level tournaments • To encourage the Staff to participate different International /National /State level Seminar /Workshop/Symposium • To encourage the Students to conduct project oriented field work/Programme /Interaction. • To organize Awareness exhibition/ Rallies/Special lectures series/Creative Drama programme for the students • To promote more number of activities under/Cells/Units/Departments in related to personality development and carrier opportunities • To enhance provision to optimum utility of technology in Teaching -Learning Process. • To inculcate and promote research culture among staff and students