



Yearly Status Report - 2018-2019

Part A

Data of the Institution

1. Name of the Institution	C.S.I., K.N.D., B.M.H.E.C'S KITTEL ARTS COLLEGE, DHARWAD.
Name of the head of the Institution	Dr.Rekha.M.Jogul
Designation	Principal (in-charge)
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	08362793076
Mobile no.	9448831604
Registered Email	kittelartsoffice@gmail.com
Alternate Email	jodrrekha@gmail.com
Address	Old P. B. Road, DHARWAD
City/Town	Dharwad
State/UT	Karnataka
Pincode	580001

2. Institutional Status					
Affiliated / Constituent		Affiliated			
Type of Institution		Co-education			
Location		Urban			
Financial Status		state			
Name of the IQAC co-ordinator/Director		Dr.Raju.G			
Phone no/Alternate Phone no.		07975944596			
Mobile no.		9481459291			
Registered Email		drrajugp@gmail.com			
Alternate Email		kittelartsoffice@gmail.com			
3. Website Address					
Web-link of the AQAR: (Previous Academic Year)		https://kittelartscollege.com/wp-content/uploads/2022/10/Approved-AOAR-Report-of-2017-2018-Final.pdf			
4. Whether Academic Calendar prepared during the year		Yes			
if yes,whether it is uploaded in the institutional website: Weblink :		https://kittelartscollege.com/wp-content/uploads/2023/01/Academic-Calendar-2018-19..pdf			
5. Accrediation Details					
Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	B+	77.00	2007	31-Mar-2007	30-Mar-2012
2	B	2.72	2016	11-Jul-2016	10-Jul-2021
6. Date of Establishment of IQAC			01-Jul-2009		
7. Internal Quality Assurance System					
Quality initiatives by IQAC during the year for promoting quality culture					

Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Bendre Kavyanubhava	27-Sep-2018 01	260
Workshop on Art of Public Speaking	27-Aug-2018 01	234
Mental Health Awareness program	10-Oct-2018 01	145
Inter-Collegiate Debate and bhavageete Competition	15-Feb-2019 01	244
Karnatak University Zonal and Inter-Zonal Volleyball Tournament	25-Jan-2019 01	360

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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/ Faculty	Scheme	Funding Agency	Year of award with duration	Amount
NIL	NIL	NIL	2019 0	0

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9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View Link](#)

10. Number of IQAC meetings held during the year :

2

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

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11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

1) Educational and Cultural exchange program with German Delegates

2) One Day National Level Workshop on Educational Contributions of Indian Thinkers

3) One Day National Level Seminar on Social Innovations for Ageing Population

4) One Day National Level Seminar by Language Forum

5) Udyoga Mela

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
1. To promote research potentialities of the faculties and Students through Workshops / Seminars / Conferences /Special Lectures	Successfully conducted Two National Level Seminars and One Workshop.
2. To conduct inter-collegiate university level tournaments	IQAC initiative Department of Physical Education organized Karnatak University Inter-Collegiate First Zone Volleyball Tournament on 23rd and 24th January 2018. And Inter- Zonal Volleyball Tournament for Men on 25th January 2018.
3. To encourage the students to conduct project-oriented field work/Program /Interaction.	Successfully conducted project oriented field work, Interaction and promoting Quality Culture and Literacy programs by Department of Education and Economics.
4. To organize Awareness exhibition/ Rallies/Special lectures series/Creative Drama/Debate program for the students	Many awareness rallies and programs were conducted by NSS , NCC and with redcross wings
5. To promote various activities under/Cells/ Units/Departments	Various activities in related to curricular, co-curricular and extra co-curricular successfully conducted
6. Provide ample provision to maximum using of technology in Teaching -Learning Process.	All the faculties, Guest faculties and part-timers were used and benefited both teachers and Students of our college
7. To promote research attitude and culture of the Staff and the Students.	The faculties of our college Participated and presented research papers in National, International and state level Seminars and Conference and they also conducted project-oriented

	field work. Students of various Department / Society / Cell/Unit successfully conducted project-oriented field work and inculcated their research potentialities.
8. Extend foreign Cultural Exchange Program	German Delegates, Rt. Rev. Martin. Heinn, Claudia Brinkmann and others visited our institution on 9th October 2018 and delivered beautiful culture-oriented lecture to the student's community
9. Provide ample opportunity for Employment	Conducted Udyoga Mela in the College premises on 22/2/2019; more than 700 applicants from different districts participated out of which 236 candidates were selected for different jobs.
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14. Whether AQAR was placed before statutory body ?	No
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2018
Date of Submission	14-Dec-2018
17. Does the Institution have Management Information System ?	Yes
If yes, give a brief description and a list of modules currently operational (maximum 500 words)	College has implemented MIS. During the year, partial mode of MIS is functional. College has trained both teaching and Nonteaching staff with regard to optimum utility of ICT. In view of this, faculty members keep the track record of internal examinations comprising of regular attendance to the classes, assignment, etc. This process has helped the faculty members to consolidate and upload internal marks on university portal. Similarly, permanent staff salary is generated through HRMS introduced by the Department of Collegiate Education, Correspondence and updating of students record is dealt by using office

automation system. Track record of attendance of the staff is monitored through Biometrics. College has initiated technology based (paperless) administration through sending whatsapp messages to the staff during the conduct of meeting and also students are communicated through whatsapp and email with regard to conduct of special lectures, events, shortage of attendance, etc

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Kittel Arts College Dharwad works under the management of the Karnataka Northern Diocese, Basel Mission Higher Education Centre and affiliated to the Karnatak University Dharwad. The University appoints the Board of Studies for each department which frames the curriculum and syllabi for the respective department. The Curriculum is updated every three years and the college follow the same as per the directions of the university. The admission process takes place according to the norms of the University. The syllabi is discussed by the heads of the respective department along with the members of teaching faculty in coherence with the principal at the head of the team. Time table is framed as per the convenience of students and effective implementation of curriculum at the departmental level. The Academic calendar is prepared and all the required steps are taken to ensure implementation of the academic programmes.

In addition to these students are encouraged for participation in various curricular/co-curricular/extracurricular programmes within and outside the college. Printed study material is handed over to students. However, they are also encouraged to refer various books from the main library as well as the respective department library in order to prepare their own study material. This assists the students to develop the skill of creative thinking and note taking. E-learning facility (N-List) service is made available for the faculty and students to ensure effective delivery of curriculum. UGC Book bank scheme is provided to the meritorious students and extra books are provided to physically challenged students. Calibre e-books management service, offline e-books facility provided to the users. Each department prepares the calendar of events like special lectures, seminars, class test, assignments, and projects on the basis of curriculum. The calendar of events differs from department to department depending upon the uniqueness of the subject under study. The quality of the education imparted to students is monitored and ensured through Internal Quality Assurance Cell (IQAC). Regular feedback is obtained from the stakeholders, with respect to the quality of the enrichment programmes which is further monitored and evaluated by the IQAC and necessary remedial measures are incorporated for implementation. Implementation of curriculum is documented in proper way. Academic Calendar of all the departments and associations are documented in the students hand book, classroom teaching is documented in the attendance book and diary, students project works are documented in hard copy of projects, home assignments are in the home assignments books, students' Seminar are in the form of list of seminar presenters, and signatures of student participants, documents of Guest lectures are in the form of programme list and student participant signatures, Field visits are in the form of list

of participants and their signatures and so on. Student feedback on teachers and curriculum is obtained to make teaching and learning more effective

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
Certificate Course on Yoga and Meditation	Nil	16/07/2018	30	Enable to be yoga teacher	Acquires Health Maintenance and Stress Management
Certificate Course on Training to face Career Oriented Competitive Exams	Nil	08/01/2019	30	To face Competitive	Aptitude Skill Development
Basic Course in English	Nil	04/02/2019	30	To Develop Soft Skills	Development of Communication Skill

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nil	NA	Nil
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
Nil	NA	Nil

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	85	0

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Yoga Meditation	21/06/2018	70
Life Skills	07/01/2019	80
Moral Education Course	12/01/2019	120
Soft Skill	04/02/2019	40
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BA	Economics	64
BA	Education	65
BA	History	60
BA	Geography	52
BA	Psychology	10
BA	Kannada	50
BA	Hindi	5
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?
(maximum 500 words)

Feedback Obtained
<p>Performance of College is increasingly judged on the basis of effective learning outcomes. Feedback mechanism is essential to know whether the College is delivering good performance and imparting quality education. Hence, the College made a policy decision to make feedback forms available for different stakeholders to analyze the institutional performance on different fronts. The feedback forms are circulated to all stakeholders during the particular semester i.e., students and parents. Feedback forms duly filled are collected and analyzed statistically. Data is compiled either at department level or at institutional level by the IQAC. Every year the feedback analysis is forwarded to the Principal for further process and action. The feedback regarding the curriculum is taken from final year students which are analyzed at the departmental level. On the basis of their suggestions, seminars, workshops, guest lecturers etc., are conducted to enrich their learning experience and perform to their maximum potential. Students are also taken for field/industrial/krishi Mela to bridge the gap between academia and industry. This helps to make study more practical and reduces the gap between theoretical knowledge and practical application of the same. Teachers' feedback regarding the curriculum is taken and forwarded to be analyzed at syllabus revision committee members of the University. Oral feedback from parents is collected every year in Parent's Teachers Meetings. The data that is collected is analyzed and compiled at institute level and necessary suggestions are deliberated. Alumni feedback is also collected during the alumni meeting and is used to improve various facilities in the institution. Thus feedback provides opportunity to students and other stakeholders to actively participate in the improvement of the programmes of study. It thereby improves the quality of students learning experience and also helps overall improvement their curriculum planning and delivery as per the expectations of the stakeholders.</p>

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	Arts	240	249	236
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	553	0	11	0	0

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
11	11	7	4	3	6
View File of ICT Tools and resources					
View File of E-resources and techniques used					

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

In our institution, mentoring system has been introduced from 2009-10, for establishing a better and effective relationship between student and teacher and also continuously Keep track of, counseling and guiding students in educational and personal matter. All teachers work as mentors for students allotted to them. The students have a sense of in their mentors. This is a continuous process till the end of academic career of students. The aim of student mentorship is committed to enable students to access support mechanisms to meet their academic needs. This policy applies to all mentors and mentees who take part in the programme. It aims to ensure that students have the opportunity to work with a mentor who will offer support and guidance on academic issues. Thus, a personal relationship is created for better understanding of the student's aspiration, strengths and weaknesses. The College is committed to regularly reviewing the effectiveness of the student Mentoring Policy and procedures and making adjustments as and when necessary in response to the needs of those involved. This Policy is underpinned by the following key principles: This Policy is underpinned by the following key principles: • Our students must be supported to achieve their potential while at College, in an environment where their wellbeing is fulfilled • Students who are at-risk of drop-out will have the opportunity to work with a mentor whose role will be to provide them with additional support in academic issues. • There is an evaluation process for assessing the effectiveness of mentors and mentoring program and also for identifying the possible challenges. • Sharing of mentee Information- In case the mentor leaves, the information about the mentee needs to be shared with the new mentor. There is a handing over form which needs to be signed by both the new and the old mentor. Responsibilities of a Mentor: ? Each student is to be allocated a faculty mentor at the time of admission. ? A mentor will provide support to 40-42 mentees. ? The mentors should try to understand their mentees and help their mentees settle well in the new environment. ? The mentor will act as a guide, coach and role model for the mentees. ? The mentor should interact periodically with the trainee to review experience gained and set objectives for the next period ? The mentor will play a critical role in the mentees' Internship and Placements by helping them prepare for the professional competence programme. ? All mentors should keep a confidential data sheet about their students which records a report of mentoring done by the teachers. ? These reports should be periodically evaluated by a team of senior teachers and its effectiveness should be monitored

by a committee consisting of the Principal, Staff and the IQAC.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
553	13	1:43

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
27	13	14	0	9

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2018	Dr. C. P. Manohar	Associate Professor	1.Bharata Ratna APJ Abdulkalm Gold Medal Award 2.Best Senior Faculty in Economics Award 3. Outstanding researcher in Economics
2018	Dr. Kavita Chandgude	Associate Professor	Sayitya Bhushan Samman
2018	Dr. Raju G	Assistant Professor	Felicitated by Divya Bodhini organization held at Karnataka Northern Diocese C S I.,Dharwad17th August 2018

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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	1	First Semester Third Semester Fifth Semester	18/11/2018	04/04/2019
BA	1	Second Semester Fourth Semester Sixth Semester	31/05/2019	08/07/2019

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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

As per the guidelines of Karnatak University, Dharwad, State Karnataka the institution has appointed college internal exam Superintendent for the smooth conduct of the Examinations helps in making policy decisions with regard to organizing examinations and improving the system of examination. The institution has adopted a Centralized Continuous Internal Evaluation (CIE) System to assess students' progress in each semester. The orientation (Induction) programme is conducted at the beginning of the semester. The Convener of Internal Exam Committee informs students 'examination pattern, schedule and regulations Academic Calendar with Exam dates. Schedule Display in the College Notice Board, and website. Result Analysis is done by the Convener of Internal Exam Committee and class teacher (Assistant /Associate Professor) after the Test. The Principal conducts Review Meetings department wise to give necessary feedback for the improvement of students' performance. Whenever necessary, the teacher shall recommend the visit of the parent to the college for a discussion about the Student. Remedial Classes are conducted for the slow learners, absentees. Assessments of group discussions, seminars, assignments and periodically held written tests help to know the performance of the students and to take remedial measure if needed Supplementary or RE-Examinations are conducted for the absent students. Hierarchy of the officer for Continuous Internal Evaluation system furnished below. 1. Principal 2. Chief Superintendent (officer) 3. Convener and members of Internal Exam Committee 4. Class Convener (Assistant /Associate Professor)

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The academic calendar is a very useful document, which contains the most important dates to guide the professors and students. Our academic calendars provide important information about teaching dates, examination dates, extra co-curricular activities under different societies/Cell/Units, semester-based examinations. Before the commencement of every semester respective departments prepare a detailed study plan/ Conspectus, assignments/Projects for the Students. On the basis of this the Professors' prepares a detailed timetable and academic calendar for the entire semester. Finally this is distributed to the departmental professors and the students and also available on college Website. The effectiveness of the process is maintained through effective monitoring by the Principal. The Principal sees to it that all departments follows academic calendar. The college has a vibrant culture of instilling inquisitiveness, scientific temper and Research Culture among the students through different kinds of activities.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<https://kittelartscollege.com/wp-content/uploads/2023/01/2.6.1-Program-outcomes-program-specific-outcomes-and-course-outcomes.pdf>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
01	BA	Nil	121	111	91.73

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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<https://kittelartscollege.com/wp-content/uploads/2023/01/2.7.-Students-Satisfaction-Survey-Students-Feedback-on-Institution..pdf>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Students Research Projects (Other than compulsory by the University)	01	self	Nil	Nil

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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
NA	NA	

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
NA	NA	NA	Nil	NA

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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
NA	NA	NA	NA	NA	Nil

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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
NA	0

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	Education	2	4

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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Education	2
Hindi	2

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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
0	0	0	Nil	Nil	Nil	Nil

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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
0	0	0	Nil	0	0	0

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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	0	15	0	0
Presented papers	2	6	0	0
Resource persons	0	0	4	8

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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Bendre Kavyanubhava	Dept. of Kannada And Dr.D.R.Bendre National Memorial Trust.	2	260
Visit to Krishimela	Dept of Economics. University of Agriculture of Science, Dharwad	2	60

Project Work - "Working of Central Warehousing Corporation of India"	Dept. Economics	2	40
Project work- "Problems and Prospects of Tourists visiting Yana and Gokarna"	Dept. Economics	2	42
Udyoga Mela	Department of Library and Information Center and Employment Exchange Office ,Dharwad District	12	150
Fund collection for Madikeri flood affected people	Youth Red Cross NSS NCC	3	120
Free Eye Check Up Camp at Neeralakatti village	Youth Red Cross NSS	2	50
Cleanliness Swachhta Awareness Rally	NSS and NCC Units	2	50
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
00	0	0	0
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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Sadbhavana Divas Yatra	Youth Red Cross NSS NCC and Dharwad District DC Office	Youth Rally	3	90
Women Empowerment Cell	Women Empowerment cell and Karnataka State Women's cell	Arivina Payana	2	60
Women Empowerment Cell	Women Empowerment cell and	Rally	3	75

	Karnataka State Women's cell			
NSS Cell	NSS Cell and Dharwad DC Office and Dharwad District Kannada Sahitya Parishat	Akhila Bharat Kannada Sahitya Sannelan	12	100
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
0	0	0	0
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Sharing of Research Facilities and interaction with eminent scholars	Dept. of Economics	CMDR, Dharwad	01/08/2016	31/07/2020	Students and Staff
Sharing of Research Facilities and interaction with eminent scholars	Dept of Hindi	Dakshin Bharat Hindi PracharSabha , Dharwad	01/08/2016	31/07/2020	Students and Staff
Sharing of Research Facilities and interaction with eminent scholars	All the Department	Karnatak University Dharwad.	01/08/2016	31/07/2020	Students and Staff
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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
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1. Out Reach Society with Sadhana, Women Children Welfare Society @, Dharwad.	01/06/2016	Conduct of Extension activities and Out reach Programmes	62
2. Dept of Hindi with Dakshin Bharat Hindi Prachar Sabha, Dharwad	01/06/2016	Interactions with eminent scholars, to participate in seminars, conferences, workshops	12
3. Dept of Kannada with Zilla Kannada Sahitya Parishattu, Dharwad.	01/06/2016	Interactions with eminent scholars, to participate in seminars, conferences, workshops	62
4. Employment Cell with Gurudev Academy for Competitive Examinations, Dharwad.	01/06/2016	Conduct of Training for Competitive Exams.	102
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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
1	1.05

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Newly Added
Laboratories	Existing
Seminar Halls	Existing
Classrooms with LCD facilities	Existing
Seminar halls with ICT facilities	Existing
Video Centre	Existing
Value of the equipment purchased during the year (rs. in lakhs)	Existing
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Existing
Classrooms with Wi-Fi OR LAN	Existing

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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
E-Lib (Library Software)	Fully	16.2 Multi Lingual with Barcode Technology	2018

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	17357	1170845	117	12138	17474	1182983
Reference Books	11086	781425	53	16308	11139	797733
e-Books	140000	6500	95000	5000	235000	11500
Journals	17	13400	0	0	17	13400
e-Journals	5000	6500	6000	5000	11000	11500
Digital Database	2	5000	3	0	5	5000
CD & Video	76	14016	0	0	76	14016

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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
00	0	0	Null

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4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	38	8	6	7	0	6	11	8	0
Added	0	0	0	0	0	0	0	0	0
Total	38	8	6	7	0	6	11	8	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

8 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility

Computer Lab, Smart Board, Related Software

<https://kittelartscollege.com/wp-content/uploads/2023/01/4.3.3-%E2%80%93-Facility-for-e-content-1.pdf>

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
500000	421335	500000	517626

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. The College has a well organized and decentralized mechanism to maintain the physical, academic and support facilities. Different committees keeping sync with IQAC ensures the proper maintenance and utilization of the facilities as per the allocation of the budget.

1. Maintenance of Academic Facilities • The academic requirements regarding books, journals, developing study materials, IT facilities along with the budget are placed by the Head of the Department (HoD) to the IQAC . • IQAC places the requisition to the Principal and then the Principal and Bursar forwards the issues to Governing Body, Finance Committee, or any other relevant committee based on the requirements as per relevance. • On production of proposal and budget for organizing seminars and workshops, the college allots fund and for National/ International Level, these are forwarded to relevant agencies for necessary actions. • For all the non lab based departments, annually amount is allocated and purchase committee makes relevant purchases and also takes care of maintenance of teaching aids while for lab based departments, the amount varies annually based on their requirement. • College has purchase policy and tender notifications are done for the bulk purchase. Sometimes required goods are also purchased from local vendors according to requirement. • Proper stock register is maintained after the purchase.

2. Maintenance of Physical Facilities The maintenance of the physical facilities is looked after by the subcommittees. The regular cleaning of the classrooms and laboratory, for any other maintenance related to electricity, plumbing, lab machineries, auditorium, playground, building, hostel, and canteen. The Sub committees in coordination with the office arranges everything according to the demands raised by the departments and other units. ? Campus Cleaning • The cleaning and gardening staff is in charge of keeping the campus (including classrooms, laboratories and playground clean) clean and green. • NSS also takes an active part in keeping the campus clean and green. • Eco club looks over the overall beautification of the college. ? IT infrastructure / Computer Facilities • Maintenance and up gradation of the IT infrastructure are done by the Computer Repairing and Maintenance Committee. • College has high performance server for numerical simulation / digital computation. • Teachers are given training to ensure optimal utilization of ICT facilities. ? Sports Facilities • The Sports Committee monitors the ground and equipment of sports and games are regularly maintained. ? Laboratory Facilities • The laboratory equipment is maintained by the concern department staff or through hired technician. • All instruments are maintained in the stock register for concern department. ? Library Facilities • The library advisory committee maintain the existing books and take decision about buying new books as per allocation of

funds and demand of the books provided by the departments through HoDs. Major decisions regarding the purchase of books, service ours are taken in the library advisory committee meeting.

<https://kittelartscollege.com/wp-content/uploads/2023/01/4.4.2.-Procedures-and-policies-for-maintaining..pdf>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Poor student aid fund and Contribution by Teachers, Donors and Alumni	47	26422
Financial Support from Other Sources			
a) National	Social welfare Department (SC Scholarship (State /Central Govt))	1744	1057986
b) International	00	0	0

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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Personal Counselling	01/08/2018	30	self
English Communication	17/08/2018	35	self
Meditation Yoga	21/06/2018	150	self
Mentoring	01/09/2018	553	self
Bridge Course	16/07/2018	220	self
Remedial classes	03/10/2018	30	self

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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2018	Kannada for competitive Exams	115	80	6	2

[View File](#)

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
3	3	6

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
Udyogmela (Govt. of Karnataka) Training for competitive examination and Placement in Association with district employment exchange office, Govt of Karnataka	150	10	Tata Markopolo and Industrial Sectors	20	5

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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2018	11	BA	Kittel Arts College	Karatak university	P G
2019	13	BA	Kittel Arts College	B. Ed Colleges	B. Ed
2019	2	B A	Kittel Arts College	KG Nadiger College of Physical Education	B. P. Ed
2019	2	BA	Kittel Arts College	Law University	L.L B

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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	1
Any Other	4

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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Annual Sports Meet	Inter-Class	220
Kabaddi	Inter-Class	24
Cricket	Inter-Class	40
Inter college and inter university Debate	University	44
Bhavgeete	Univerity	30
Karnatak University First zone Volleyball Tournament	Inter-collegiate	120
Karnatak University Inter-zonal Volleyball Tournament	Karnatak University Inter-zonal	60
Fun week	Inter-Class	250
international Yoga Day	Inter-Class	150
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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2018	Nil	National	Nil	Nil	00	Nil
View File						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The Students Representative council plays an important role in the activities of the students. It has 16 Associations are functioning in the college. Each association is headed by a convener, who will be a faculty member and one secretary and one joint secretary. SRC also consists six societies namely 1) Literature society, 2) Outreach society, 3) sports society, 4) Fine Arts Society. 5) Debate Society, 6) Photography Society. The students are visiting old Aged homes through the outreach society on some important days. We provides fruits to the old people, spend some time with them through interaction and try to bring a pleasant atmosphere in their home. Thus outreach society is a mini platform to the social welfare. The literature society of our college provides sufficient scope for the students to exhibit theirtalence in poetry writing, essay competition, quiz etc. Every year 'Hindi Day" is celebrated. A resource person delivers a speech to the students stressing the need for learning Hindi language and its importance. The sports society focuses on the physical culture of the students..Department of physical education organizes International Yoga Day in association with NSS NCC units of the college. Fine Arts society is another major wing of the SRC. Fine Arts Society gives sufficient opportunities for the students to expose their talence in cultural activities like collage, Rangoli, Music, Group song, Western solo, quiz etc. Talent hunt is organised to recognize the talence and skill of the students. The selected students are

deputed to Youth Festival of Karnataka University and cultural Competitions outside the college Fun week is conducted every year. In this week traditional day is celebrated which signifies Indian culture. The photography society has arranges special tasks through the society. Some innovative programmes are encouraged. The Debate Society is totally unique in our college. The society every year organizes Inter collegiate Debate competitions are conducted. Where students of participated. The women empowerment and Gender sensitivity cell of the college organizes programmes to create awareness among the students on atrocities against women. The institute believes in democratic form of internal administration and thus provides its students an opportunity to represent on various academic and administrative bodies. The students represent on the students Council as secretaries and they also represent on the Editorial Board of the college magazine, the Library committee, Discipline committee, Literary, Social Sciences, Cultural and Ladies Association and students grievances redressal etc. Through the youth Red Cross Society our students actively participate in Blood Donation every year. Student representatives actively involved in Library Committee and IQAC.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

140

5.4.3 – Alumni contribution during the year (in Rupees) :

31500

5.4.4 – Meetings/activities organized by Alumni Association :

Yearly two meetings are organised. They are presided over by the Principal. Suggestions of the alumni members are considered and efforts are made to implement them. Some Alumni members are invited to deliver lecture on career portal wing on during special occasion some eminent Alumni members are present and give technical guidance and help the Institution.

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The College functions under the management of Church of South India, Basel Mission Higher Education Centre on the one hand and the Karnatak University UGCon the other. The curricula, syllabi and the calendar of events are specified by the University and the college adheres to the guidelines. The IQAC works as supreme body in planning and implementing academic policies, the functioning of the college is marked by an efficient internal decentralisation which works with the active role of Principal, IQAC along with the staff. The IQAC is a unique body that is actively working in collaboration with the Principal towards the upliftment of the College by formulating and implementing quality policies. The Principal and staff conduct several meetings and discuss the proceedings of whatever is on hand and shape the activities in view of the available resources. Academic and Curricular activities: For Academic/Curricular activities at the micro level each head of the department discusses with his colleagues and brings the details to the IQAC and the Principal for implementation of the same with changes if any or as required.

Extra-Curricular and Co-Curricular activities For extracurricular and co-curricular activities different Committees that have been formulated for the smooth conduct of activities also draw up plans and further report the same to the IQAC Co-ordinator, who further reports to the Principal. To illustrate this point the student council worked under the guidance of Prof. Daniel Praveen kumar who was the convener. There were several committees such as magazine and publication wing, degree evaluation, gender sensitivity and women empowerment, attendance committee, hand book, sports committee, etc. With specific convener and members. These committees also comprise the student secretaries too. The team work is reflected in all the activities of the college. Decentralisation: Decentralisation is reflected among other aspects, in the conduct of college Annual Sports meet. Various competitions which are to be conducted are done with small teams consisting of a Convener and members. Under the guidance and leadership of the Physical Director these are conducted smoothly. This method is followed in selection of Athletes in Inter-Collegiate and Inter-zonal competitions. To illustrate decentralisation, the working of the discipline committee could be cited. The committee consists of a convener and some members of staff, who regulate discipline in the college. General Staff meetings are conducted as and when the need arises and collective thinking facilitates decision making. A democratic and egalitarian system that marks every aspect of the College facilitates a transparent system. The defining, allotting and communicating of responsibilities happen concomitantly at all levels in the said meetings. The Student Council is a significant body that works in close proximity with the Principal and staff for the effective working of the College. Thus the Student Secretaries have a say in the activities of the College. Diverse external agencies are interacted with by the staff and their valuable suggestions are taken into consideration

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Admission of Students	College has Admission Committee. Committee entrusted to follow the norms of university and government guidelines from time to time. Students are counselled while choosing subject combination at the time of admission. The institution has a transparent and well-co-ordinated admission system. The college prospectus provides with the application for admission the prospectus is highly informative. The fee structure is determined by the University which is displayed in the prospectus. All the major activities conducted in the college during Previous academic year are presented pictorially in the prospectus.
Industry Interaction / Collaboration	Organizing industrial visits and inviting resource persons from industries is a regular practice maintained in the college. During this academic year Handicrafts exhibition

was arranged in the college to boost self employment culture among the students. Department of economics organizes industrial visits for the students. Placement Cell interacts with industries for campus recruitment. Industrial visits expose students to industries and their working.

Human Resource Management

14 permanent teachers as against 25 sanctioned post. The Management has empowered the Principal to recruit qualified and competent teachers as and when necessity arises due to superannuation, introduction of new subject by university, excess of workload. As and when administrative staff gets retirement, such post is unaided as per present government norms. For the smooth functioning of the institution, Management recruits competent staff for Administrative work.

Library, ICT and Physical Infrastructure / Instrumentation

Library is fully automated equipped with library software E-lib version 16.2 multilingual with barcode technology, the latest audio and video technology along with the facilities of INFLIBNET, e-journals, e-books, OPAC, reprography, journal sections and digital sections are available. Teachers are downloading the reference materials through remote access. Library is also developed with Library website i.e., www.kittelarts.lib.info.com through which students and faculty members access e-learning resources. College has a facility of e-resources with upgrade versions of Smart board, LCD's, OHP's, CCTV's, and wi fi connection etc. These amenities are maintained in good working condition. Smart class rooms are maintained in good condition and the auditorium / Seminar hall with the seating capacity of 300.

Research and Development

College IQAC regularly motivates every faculty members to present and publish research articles at reputed journal. The institution makes sustained efforts to inculcate, develop and enhance research culture and research aptitude among faculty members so as to become competent and professional teacher in the present scenario. During the year, college has organized special lecture on Research Methodology. In view of this, based on

the recommendation of faculty members, necessary learning resources are made available at central library. The students are motivated to undertake project works through field works and literary studies. Research competency among staff is enriched by presentation and publishing of research papers.

Examination and Evaluation

Degree Evaluation Committee is formed in the college. It is headed by a Convener, timely notices are circulated to staff and students regarding internal examination. The committee adheres to the calendar of event for the conduct of scheduled internal examinations. Blocks are made based on the KUD registration numbers. The Degree Evaluation Committee collects evaluated papers and tabulated marks sheet by every teachers within 8 days of conduct of examination. In addition to the two internal examinations as per university guidelines, In addition to the two internal examinations, student performance is also gauged through home assignment, in house seminar, etc.

Teaching and Learning

For effective teaching learning processes, college has facilitated smart board and enabled internet connectivity. College has organized professional training for faculty members i.e., effective usage of ICT. The IQAC regularly motivate faculty members to participate in seminars, symposia, conferences etc. The stakeholders, parents, students and alumni give suggestions and these are being considered and sent to the university as some of our staff members are part of the BoS, Karnatak University, these are endorsed and many a time the university implements such proposals as per requirement. The faculty members are deputed to various programmes to enhance their teaching skills such as Universities and KPSC board etc. considerably enhance their academic acumen

Curriculum Development

Some of the faculty members are working in the BOS of KUD. Students have projects / field work as part of their course. Moreover students engage in interface with industry. The college takes keen interest in inculcating quality improvement strategies among the student communities through the induction programme that is conducted

every year for the first semester students. This programme comprises ice breaking, introduction of the college and the facilities, goal setting, rules and regulations, group discussions and the like. This programme empowers them to develop a strong confidence and rapport between themselves and with teachers respectively. The bridge course conducted by every teacher in respective subjects enable students to develop adequacy to undertake these matter curricula.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	Annual calendar of events of the college is prepared and displayed on the college website. Plan of action for the overall development of the institution is also prepared by the IQAC and uploaded to the college website. In the college library a broad display board is installed to communicate to the students about the college activities
Administration	In the process of administration and planning ICT is used, student data is maintained online student admission software is being used for recording and maintains student data. Institute uses personal e-mails important notices and reports are also circulated via emails. E-governance is the integration of Information and Communication Technology in all the working processes of the system. It aims to minimize the manual efforts and improve the communication, create transparent system, and to be cost and time Effective.
Finance and Accounts	Accounting software TALLY is used for accounting, as well as internal and external audit. All the accounts are computerized and updated whenever required. All payments to the students are made through NEFT.
Student Admission and Support	Student admission forms are used by the college to create a student data base. Necessary student data is transferred to the affiliated University for the further necessary action.
Examination	E-Governance marks every aspect of evaluation and examination. The generation of hall tickets are

generated online thus semester end exam process is E-governed. The internal test/practical marks are uploaded on university portal.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2018	00	Nil	Nil	0
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2018	1. "Faculty development program on E-content"	Nil	05/09/2018	06/09/2018	20	Nil
2018	2. "E-Governance"	Nil	23/10/2018	24/10/2018	Nil	15
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Refresher course in Business Studies (Commerce, Management and Economics)	1	03/12/2018	23/12/2018	21
Orientation programme on Implementing CBCS at Undergraduate Level	1	23/03/2019	23/03/2019	01
NCC Annual Training Camp	1	28/09/2018	07/10/2018	10

NCC Refresher Course	1	01/03/2019	30/03/2019	30
Refresher course	1	19/09/2018	09/10/2018	21
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
13	0	5	0

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
(1) Promotional benefit as and when due to any staff. (2) Scope for pursuing higher education i.e., M.Phil., Ph.D., etc. (3) Loan facility from Co-operative Credit Society. (4) Professional Training programme from time to time. (5) OOD facility for professional training, participation in seminars, workshops, etc. (6) Retention of temporary teaching staff.	(1) Promotional benefit as and when due to any staff. (2) Loan facility from Co-operative Credit Society. (3) OOD facility for professional training	(1) Poor Aid Fund provision (2) UGC Book bank (3) Remedial Classes (4) Mentoring System (5) Coach for extra curricular activities

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The college conducts both internal and external financial audits on regular basis. The Management believes in continuous monitoring of financial aspects of the college. External audit was conducted by the certified Chartered Accountant, further the Joint Director, Collegiate Education, Government of Karnataka conducts audit. External audit is also conducted by AG office.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Shri. Anand Mugdum (alumni) ,Dr. G M Hegde, Retired Faculty Members Fund, Faculty Members , Shri. D. K Joshi	504151	Installation of solar panels in the college, Literary Award, Gold Medal for meritorious Student , Kittel Ratna Award, Gold Medal for meritorious Student
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6.4.3 – Total corpus fund generated

27650

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Affiliated University	Yes	Management, Principal and IQAC
Administrative	Nil	Affiliated University	Yes	Management, Principal and IQAC

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1. PTA supports students financially in the form of scholarship. 2. PTA provides support for extension and outreach activities. 3. PTA takes the initiative for organizing awareness programs for benefit of the students

6.5.3 – Development programmes for support staff (at least three)

1. Guidance services provided by management, Principal and IQAC coordinator 2. Fee Concession for their Students 3. Additional salary on the occasion of festival. 4. E-Governance training program was conducted.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. New library building construction completed. 2. Staff is being trained to make better use of ICT tools 3. Conducted one day National Level Workshop entitled "Educational Contribution of Indian Thinkers" under the aegis of the Dept. of Education on 11/10/2018. 4. Conducted one day National Level Seminar by the Social Science Forum entitled "Social innovations for Ageing Population" on 9/2/2019. 5. Conducted One day National Level Seminar by Language Department entitled "Contribution of Christian Missionaries to Classical Kannada Language" on 5/3/2019. 6. Udyoga Mela was organised on 22/2/2019. 7. Kittel Memorial Inter-Collegiate Debate and Bhavageeta Competition was conducted on 15th February 2019. 8. Karnatak University Inter-Collegiate First Zone Volleyball Tournament for men on 23rd and 24th January 2018 was organised by the Physical Education department.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2018	Dr. B.R. Bendre Kavyanubhava Programme	27/09/2018	27/09/2018	27/09/2018	260
2018	Conducted One day workshop entitled	27/08/2018	27/08/2018	27/08/2018	234

	"Art of public Speaking"				
2018	conducted mental health awareness program	10/10/2018	10/10/2018	10/10/2018	145
2019	conducted Inter-Collegiate Debate and Bhavageeta Competition	15/02/2019	15/02/2019	15/02/2019	200
2019	Organised Karnatak University Inter-Collegiate First Zone Volleyball Tournament for men	23/01/2019	23/01/2019	24/01/2019	230
2019	Organised Karnatak University inter-collegiate Inter-Zonal Volleyball Tournament for Men	24/01/2019	24/01/2019	24/01/2019	60
2018	Screening of prescribed text Choman Dudi by Department English.	04/08/2018	04/08/2018	04/08/2018	50
2018	Shakespeare's drama As you like it	23/08/2018	23/08/2018	23/08/2018	50
2019	Pariksha pe Charcha was hosted by Hon'able Prime Minister was viewed by English and Hindi department students	29/01/2019	29/01/2019	29/01/2019	40

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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES**7.1 – Institutional Values and Social Responsibilities**

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Arivina Payana	21/02/2019	21/02/2019	95	125
International Women's Day	08/03/2019	08/03/2019	110	85

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

College is always maintaining greenary in the campus. Two Solar street lamps are maintained in the campus. College hostels are provided hot water through solar water heaters. College has maintained plastic free policy. NSS unit organised Vanmahostava Programme and created awareness of environment on 25th July 2018. Swachata Pakhwada Programme being initiated on 1st Aug 2018, under which Plantation was undertaken. As a part of this, the College NSS and NCC units in colaburation with NSS cell. KUD Nehru Yuva Kendra Dharwad. Percentage of power requirement of the college met by the renewable energy sources 10
Celebration of "World Environment Day" on 5th June 2018

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	No	Nil
Provision for lift	No	Nil
Ramp/Rails	No	Nil
Braille Software/facilities	No	Nil
Rest Rooms	Yes	Nil
Scribes for examination	Yes	Nil
Special skill development for differently abled students	No	Nil
Any other similar facility	No	Nil

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2018	1	1	27/07/2	01	'Swatch		112

			018		Bharat Summer Internship Program at Uppin Betageri	Awareness about cleanliness, health, drainages etc.	
2018	1	1	02/10/2018	01	Shramadaan at Kalabhavan Dharwad	To maintain cleanliness	107
2018	1	1	30/10/2018	01	Awareness program at Devarhubballi	Awareness about health, and hygiene, water harvesting, environment	97
2018	1	1	28/11/2018	01	Rally at Gollar Colony in Dharwad	Awareness to people located in slums	123
2019	1	1	05/01/2019	03	Akhil Bharatiya Kannada Sahitya Sammelana at UAS Dharwad	To maintain discipline and hygiene	313
2019	1	1	23/02/2019	01	The college organized Udyogmela with employment exchange of Dharwad in the college	619 candidates approached and 211 benefited	163
2019	1	1	14/03/2019	01	Free eye checkup camp at Neeralkatti village	About eye care	52

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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Handbook	01/08/2018	Code of conduct for

students is displayed at the main entrance of the campus. The same was displayed on the college website. In addition to this, at the time of induction program, IQAC informs all the students. College has published code of conduct for students in student handbook.

Code of Conduct for staff	01/08/2018	Code of conduct for permanent staff is strictly followed as per KCSR. Every permanent staff, their code of conduct as prescribed under KCSR. Similarly, a separate rules and regulation support of IQAC and Management guidelines, for management staff.
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7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
International Yoga Day	21/06/2018	21/06/2018	350
Sadbhavana Diwas	20/08/2018	20/08/2018	280
Rashtriya Ekta Diwas	31/10/2018	31/10/2018	200
National Youth Day and Youth Week	12/01/2019	18/01/2019	300
Indian Constitutional Day	26/11/2018	26/11/2018	158
National Voters Day	25/01/2019	25/01/2019	175
NSS Day	24/09/2018	24/09/2018	100
Book Exhibition On Ferdinand Kittel Memorial Day	19/12/2018	19/12/2018	450
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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

Save water
Hygiene
Tree Plantation
Say no to plastic
Recycling of college dry waste

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

a) Visit to Krishi Mela The vision of the institution is to provide an all-round development of personality with a spirit of dedication for service. TheKrishiMelaExhibition is one of the biggest in South India and is attended by farmers of neighbouring states. It's a regular annual event in Dharwad attracts farmers from all around NorthKarnataka. Here the latest agriculture related technological developments are exhibited. It is a drive initiated by the government to double the farmer's income and encourage organic farming and the like. Now this event provides a learning impetus to our students, most of them who hail from farming backgrounds are exposed to such technological developments in the area of agriculture, forestry, food sciences, marketing and home science. The millennial students most of them may be exposed to fast food and such other unhealthy eating habits, they need the right perspective to consume healthy food and purpose fitness regime. Therefore the institution has visualised the need to expose students to the intricacies of agriculture, sericulture, horticulture, floriculture, poultry / organic farming, financial assistance and marketing. The department of History / Geography take students on study tour to historical places where they are exposed to ancient architecture, culture and history. Objectives of the practice (50 - 60 words): The main objective is to impart practical knowledge and prepare the students for life at large. These practices provide opportunity for active learning, on field experience and a drive towards self sustainability as well as competitiveness and employability. The practice develops a self motivated pursuit of knowledge. The Practice (250 - 300 words): The students are divided into four or five groups and each group is assigned a particular topic. As they move in the KrishiMela, each group collects inputs pertaining to its particular assignment. The groups are given specific topics revolving around horticulture or sericulture or marketing and the like. Sometimes as the need arises the students hold discussion and suitable interactions among themselves as well as with the farmers. They prepare project reports and enhanced level of learning takes places. As most students own farms and lands, they are extremely benefitted by this practice. The KrishiMela also provides information of bank loans for farming purposes this learning may be immediately put to practice in their respective farms and villages. b) Visit to a field / Industry Project work was conducted on Working of central Warehousing Corporation in Dharwad by Economics Department. Students interacted with the authorities. A questionnaire was prepared and advocated. Students also prepared the project report. Students of VI semester were taken to Yana and Gokarna to Study the problems and prospect of tourism in that area. The study tour undertaken by department of History/ Geography / Psychology revolves around the specific syllabus that they study. The member of faculty acts as guide and all along the monuments / historical places are studied and discussed. They have undertaken tours to archaeological museums and discussions / interactions are made. This emphasises experimental learning and they develop high sense of critical thinking and respect for culture. After the study tour, the students submit a report of the same. Obstacles faced if any and strategies adopted to overcome them(100-150 words): 1. Limited number of industries in / around Dharwad. 2. These programmes are self-financed and are optional most of our students come from economically weaker section / background, therefore they find it inconvenient to participate. Strategies undertaken: Such obstacles are overcome by deputing the students to local organisation to conduct their projects. Impact of the practices (100-150 words): These practices have exposed the students to an amount of information and knowledge which they can put to practical purposes. They interact with farmers/ industrialists and make the best use of this experience. Many of our students are from agricultural background they are more benefitted by these visits. They come to know about the seeds, new mechanism of

cultivating etc which they can use it for all their life. Industrial visit also develop insight in self employment and entrepreneurship. Resources required: As these are self financed programmes so no resources are required from the institution. Title of the practice: Conduct of Workshop/ Seminars: 1. One day National level Workshop on Educational contributions of Indian thinkers conducted by Education department on 11-10-2018. 2. One day National level Seminar by the Social science forum entitled "Social Innovation on Ageing population" on 09-01-2019. 3. One day National level Seminar by Language department entitled "Contribution of Christian Missionaries to Classical Kannada Language on 05-02-2019. The context that required the initiation of the practice (100 - 120 words): The Workshop/seminar was aimed at academicians /faculty / research scholars in the respective subjects. Hence, this was attended by the same from different universities and colleges. Another context that required the initiation of the practice was the academic exposure it provides to our students, who participated in the same very enthusiastically. The topics especially of the social science was of general significance which enabled our future generation (students) to appreciate and equip as necessary.

Objectives of the practice (50 - 60 words) : 1. The delegates were mainly from the department of Education. Moreover the students of the college who have opted for subjects other than Education are exposed to serious ideas on Indian thinkers. 2. The seminar on ageing population was mainly aimed at providing students an insight into problems of ageing population. 3. Students being future caretakers were enriched with sensitivity about the aged. 4. As the college is a missionary unit, there is a requirement to expose each student studying here to the sacrificial labour of missionaries. 5. The main objective of the seminar on missionaries is to acquaint the students as well as the delegates the contribution to Kannada literature and language. 6. the delegates could even consider research on the works of these missionaries. 7. The objective of the seminar on missionaries was the significance of the Golden Jubilee Year of the college. This was an appropriate occasion to highlight the literary contribution of missionaries.

The Practice(250 - 300 words): The faculty works as a team in order to organise the Workshop and One day Seminars. The Co-ordinators see to it that the work is decentralised and thereby effectively managed. A team of subject experts is selected and invited to deliver keynote address and scholarly lecture. The soft copies of academic presentations are received in advance. The best researched papers are presented on the day of the seminar / workshop and later published in the respective journal. Obstacles faced if any and strategies adopted to overcome them(100-150 words): The obstacles faced are very much peculiar of those faced during any workshop / seminar • One of the facts that pose challenge is the coinciding of the dates of the seminar with those of the experts. • The delegates research papers do not reach the organisers / selection committee within the stipulated time. • Time management on the day of the seminar also is a huge challenge. However, these obstacles are conveniently overcome by careful planning. The deliberations are carried on simultaneously in two or three halls. Suitable time was allotted by erudite discussion. Impact of the practices (100-150 words): The impact of these programmes on the students was tremendous. The lectures that were delivered had a positive effect on them by motivating them. The resource persons interacted with the students. The students had the opportunity to listen to scholarly lectures. Resources required: College will bear some expenditure. Registration fees will be collected from delegates. About the Institution: i. Name of the Institution: Kittel Arts College, Dharwad ii. Year of Accreditation: 2016 iii. Address: Old PB Road iv. Grade awarded by NAAC: B with CGPA 2.72 v. E-Mail: kittelartsoffice@gmail.com vi. Contact person for further details: Dr.C.P.Manohar 9880578565 vii. Website: www.kittelartscollege.com

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<https://kittelartscollege.com/wp-content/uploads/2023/01/C-VII-7.2-Best-Practices...pdf>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The institution lives by its august principles of "To serve and not to be served".Hence it caters to the educational requirements of the rural people, the location of the College is very apt and hence convenient for most students who commute from their village daily. Another distinctive vision of the College is to put the students at the heart of all our venture and to prepare them to achieve their highest potential. This is manifested in the success and achieved by our alumni, who have occupied many significant positions in Society, government and nation at large.The Library has provided the online N-list programme, e- resources service to the students through the offline electronic resources provided to the users through Calibre E- Books management. This service is very helpful to the students as they can access e-books throughout their career, that is, even after the completion of their three year graduation course.

Provide the weblink of the institution

<https://kittelartscollege.com/wp-content/uploads/2023/01/C-VII-7.3.1-VPT...pdf>

8.Future Plans of Actions for Next Academic Year

Installation of solar panels, To enhance ICT facilities of the college, To implement digital library software, To conduct Seminar/Workshop/ inter collegiate university level tournaments ,To encourage the Staff to participate in different International /National /State level Seminar Workshop /Symposium, To encourage the Students to conduct project oriented field Work/Program /Interaction. To organize Awareness exhibition /Rallies/Special lectures series/Creative Drama program for the students, To inculcate and promote research culture among staff and students